



Overview on ERP-SAP HR / HCM

- SAP Overview
- SAP History
- SAP Version Overview

ASAP Methodologies

- Project Preparation
- Business Blueprint
- Realiazation
- Final Preparation
- Go- Live & Support

SAP Login Process

- Login Process
- Navigation

SAP HR- Enterprise Structure

- Enterprise Structure Creation
 - Company Code.
 - Personnel Area
 - Employee Area
- Creation of org.unit, job, Position, Task, Person

Recruitment

- Work force Recruitment Advertisment
- Media Instrument, Vacancy Applicant
- Applicant Administration
 - Applicant Selection
 - · Applicant Status
- Applicant Actions
- Applicant Master Data

Time Management

- Basic Settings
- Personnel sub-area Groupongs
- Daily Work Schedule
- Perion Work Schedule

- Day Types
- Work Schedule Rules
- Substitution
- Absence
- Rules for Absence Counting

Benefits

- Basic Settings
- Dependents & Beneficiaries
- Plan Attributes
- Define Employee Groupings For
 - Employee criteria Groups
 - Paremeter Groups
 - Salary Groups
 - Age Groups
 - Seniority Groups

Define Employee Groupings For

- Cost Groupings
- Credit Groupings
- Employee Contribution Groupings
- Employer Contribution Groupings
- Plans (Health & Insurance Pans)
- Combined Coverage
- Flexible Administration
- Programs
- Employee Eligibility
- Participation Termination
- Benefits adj. Reasons
- Enrolment

Payroll

- Creation Of Payroll Accounting Area, Creation Of Payroll Organization, payroll Accounting Area And Payroll Periods
- Creation Of Pay Scale Structure Consisting The Elements Pay Scale Type, Pay ScaleArea, Pay Scale Group, Pay Scale Levels And The Employee Sub Groups For The CAP
- Creation of basic wage elements for payroll accounting, created wage types for basic payments (0008), recurring payments and deductions (0014)
- Groupings for primary wage types
- Wage Types Permissibillity For PSA & Employee Subgroup
- Maintained Vluation of Wage TYPES, Pay roll Processing, configuring pay slip

Integration With other Module

• FI-HR Integration

Query Solutions Interview Preparation CV Guidelines















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